



# Shaheed Benazir Bhutto University, Shaheed Benazirabad

## CAREER OPPORTUNITIES

Applications on prescribed format are invited from Qualified/Eligible Candidates of Sindh Domicile for the following position at Shaheed Benazir Bhutto University, Shaheed Benazirabad for the PSDP approved Project Titled “**Extension of Facilities at Shaheed Benazir Bhutto University, Shaheed Benazirabad**”, on purely Project basis initially for the period of one (01) year. Extendable for further period subject to satisfactory performance fulfilling the following criteria of Job specification. Application should be submitted along with the attested academic and other documents including Pay Order/ Demand Draft of Rs.2000/- as processing fee in favor of the “**Director Finance, Shaheed Benazir Bhutto University, Shaheed Benazirabad**” and should reach undersigned on before **12/05/2023**. The prescribed application form can be downloaded from the website [www.sbbusba.edu.pk/career](http://www.sbbusba.edu.pk/career) or can be obtained from the Office of the Registrar, Shaheed Benazir Bhutto University, Shaheed Benazirabad during office hours.

Sr. No.	Name of the Post	Package	Age	Minimum Qualification & Experience
01	<b>Project Assistant</b> (No. of Post: 01)	Current Pay Package Rs. 52,500/-	Maximum age Limit: 40 years	<b>Qualification:</b> At least 1 <sup>st</sup> class Bachelor’s Degree in IT/ Computer Science from HEC recognized University/Institution <b>Experience:</b> At least 03 years relevant working experience in University/ Institute/ government/ Semi-Government/ Autonomous Bodies or Reputable Private Organization. (Command on MS Office) Knowledge of Record maintenance & File keeping.

### OTHER TERMS AND CONDITIONS

- i) Age can be relaxed based on the expertise and experience
- ii) Those candidates who are working in Government/ Semi-Government/ Autonomous / Semi- Autonomous Bodies should apply through proper channel with Departmental Permission (NOC) and no Application shall be entertained without submission of such NOC in this office within due date along with relevant experience certificates.
- iii) Only short listed candidates will be called for written test/interview.
- iv) University reserves the right to cancel all advertised post(s), partly or as a whole.
- v) Incomplete application(s), in any manner, shall not be entertained.
- vi) Canvassing in any manner will disqualify the candidate.
- vii) No T.A/D.A will be paid for appearing in written test/ Interview.

**Registrar**

**Shaheed Benazir Bhutto University, Shaheed Benazirabad, Landhi Stop, Sakrand Road, Nawabshah, Pakistan**

**Ph: 0244-9370523**